

**CITY OF STRATFORD CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
WITH NOTES FOR COUNCIL**

Mayor Larry Runyan	Council Member Curt Bergman
Council Member Heather Conklin	Council Member Chase Haman
Council Member Justin Richardson	Council Member Mitch Peterson

Date of Meeting: Monday, January 13, 2020
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249
Time of Meeting: 7:00 p.m. for Regular Meeting

- I. 6:30 p.m. Call to Order and Roll Call for Budget Work Session.
 - A. Fiscal Year 2021 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 9, 2019.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)
- VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
 - A. Financial Report for December 2019
 - B. Current Claims since Previous Council Approval for \$28,395.18
 - C. Delinquent Utility Account Report
- VII. **Items for Discussion/Action:**
 - A. Open public hearing for Fiscal Year 2020 Budget Amendment.
 - B. Consider Resolution 2020-15 – a resolution amending Fiscal Year 2019-2020 Budget.
 - C. Consider Resolution 2020-01 – City of Stratford City Council Procedural Rules.
 - D. Consider request from Copperhead Saloon and Grill to install and use a mailbox.
 - E. Consider approval of Chase Haman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor’s absence.

- F. Consider appointing Amanda Westrum to Hamilton Hometown’s Foundation Committee with Gracia Lambert as alternate.
- G. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- H. Approve board member and alternate for Squaw Creek Watershed Mgt. Authority.
- I. Approve Tree Board Committee Members as appointed by Mayor.
- J. Approve board member and alternate for Hamilton County Emergency Management board.
- K. Approve board member and alternate for Webster County Emergency Management board.
- L. Approve Resolution 2020-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2020.
- M. Consider Fiscal Year 2020-2021 Stratford Community Development Corporation donation request.
- N. Consider Fiscal Year 2020-2021 Fire Department budget request
- O. Review utility fund rates and potential utility budget for Fiscal Year 2020
- P. Consider payroll increases for city staff
- Q. Consider setting Max Levy Hearing for next regular Council Meeting on February 10, 2020.
- R. Consider authorizing City of Stratford Water and Electric Utility businesses paying \$100 each in dues to be members of Stratford Community Development Corporation
- S. Consider Stratford Housing Rehabilitation Program’s Bid Approval for the CDBG Housing Grant
- T. Consider Iowa Rural Water Association Ballot for election of community representative
- U. Consider approval of request to hold a budget work session at 6:30 pm before the February 10, 2020 regular council meeting

VIII. Ordinances and Other Resolutions:

- A. Resolution 2020-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.
- B. Resolution 2020-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2020.
- C. Resolution 2020-05 – a resolution authorizing payment of certain types of expenditures prior to council approval.
- D. Resolution 2020-06 – a resolution adopting policies on access to customer’s utility records.
- E. Resolution 2020-07 – a resolution naming depositories for city funds and signators for depositories.
- F. Resolution 2020-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.
- G. Resolution 2020-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.

- H. Resolution 2020-10 – a resolution adopting a records management and retention policy.
- I. Resolution 2020-11 – a resolution approving City of Stratford financial policy statement.
- J. Resolution 2020-12 – a resolution re-establishing the Stratford Public Library Trust Fund.
- K. Resolution 2020-13 – a resolution re-establishing Stratford Volunteer Fire Department Capital Equipment Reserve Fund.
- L. Resolution 2020-14 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.
- M. Resolution 2020-16 – A Resolution appointing City Manager to serve for Fiscal Years 2019-2020 and 2020-2021 as an exempt employee.
- N. Resolution 2020-17 – A Resolution appointing City Manager to serve for Fiscal Years 2019-2020 and 2020-2021 as a non-exempt employee.

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Heather Conklin
- B. NCIRWSA (FD Landfill) – Larry Runyan
- C. SCWMA (Squaw Creek Watershed) – Mitch Peterson
- D. Hamilton Hometowns Economic Development Committee – Amanda Westrum

XI. Information for Council:

XII. Council Members' Comments.

XIII. Mayor's Comments.

XIV. Consider moving into closed session per Iowa Code §21.5 for personnel evaluation

XV. Adjournment.