

**STRATFORD CITY COUNCIL
REGULAR MEETING
October 11, 2021**

The Stratford City Council met in regular session on Monday, October 11, 2021, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: HT Buie, Heather Conklin, Chase Haman, Jim Mead and Mitch Peterson. Also present were Toni Larson, Shirley Helgevold, Maddy Daniels, Dan Ostrem, and Kim Leeds.

Moved by Peterson, seconded by Conklin to approve the tentative agenda. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve previous meeting minutes from September 13, 2021. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve the consent agenda as follows: Financial Report for September 2021, Current Claims since Previous Council Approval for \$11,499.73, and Delinquent Utility Account Report. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to open public hearing for Status of Funded Activities for the Stratford Community Development Block Grant (CDBG) Housing Rehabilitation Project at 7:10 P.M. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Shirley Helgevold was available to present the status of the CDBG funded activities.

General description of accomplishments to date: One has been rehabilitated to date. Fourteen applications were received throughout the program. Seven of the fourteen were not eligible. Seven applicants were eligible for the program. Of those eligible for the program, one bid came in at over the \$24,999 limit, one home was completed, no bids were received on two homes after going to bid 3 times, no bids were received on one home after going to bid 2 times, and due to lack of bidders on the three previous bids, the remaining two homes were not bid out.

Summary of expenditures to date: So far, the city has expended a total of \$44,479.07 including: \$44,479.07 in CDBG funds and \$0.00 in City funds. Of that, to date the following has been spent: \$11,836.00 on rehabilitation, construction, \$11,183.50 on general administration, \$20,560.07 on direct administration, \$149.50 on lead hazard carrying cost, \$750.00 on lead hazard reduction, and \$0.00 on temporary relocation. With one more last draw to make.

General description of remaining work: Final request.

General description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries: The original project was to rehabilitate 6 owner-occupied homes in the targeted area to the Iowa Minimum Housing Standards. Due to one bid coming in over the \$24,999 limit and no bids received on three homes that were bid out 2-3 times only one home was completed as part of the program.

The City received \$237,994 in Community Development Block Grant (CDBG) funds from the Iowa Economic Development Authority (IEDA). No matching funds from the City were committed. Two amendments were made to the CDBG contract: Amending the project area from an identified target area to be City wide. (Nov 2019 on 2 apps that qualified), Amending the original CDBG contract expiration date of August 31, 2021, to December 31, 2021.

The City has contracted with MIDAS Council of Governments to provide grant administration. The original contract was a do not exceed amount of \$19,000 of which \$11,183.50 has been paid to date. The City has contracted with MIDAS Council of Governments to provide Technical Services. The original contract was for \$33,000 of which \$20,560.07 has been paid to date.

Person(s) authorized to receive and respond to citizens proposals, questions and complaints concerning the funded activities will be: Kim Leeds, City Clerk, City of Stratford 805 Shakespeare Ave. Stratford, IA. 50249, 515-838-2311 or Shirley Helgevold, MIDAS Council of Governments, 602 1st Avenue South Fort Dodge, IA. 50501, 515-576-7183

Person(s) available and able to provide technical assistance to groups representative of low- and moderate-income persons in preparing and presenting their proposals for the request and use of federal funds. MIDAS Council of Governments, 602 1st Avenue South, Fort Dodge, IA 50501, (515) 576-7183.

Moved by Haman, seconded by Conklin to close public hearing for Status of Funded Activities for the Stratford Community Development Block Grant (CDBG) Housing Rehabilitation Project at 7:17 P.M. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve request from the Stratford Rescue Department for \$20,000 of the American Rescue Plan Act (ARPA) money. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman seconded by Mead to approve request from Team Iowa Snowmobilers for 2021-2022 Winter Season Snowmobile Route in incorporated limits of Stratford. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Resolution 2021-29 A Resolution to approve public streets and right of ways within City of Stratford corporate limits that snowmobiles may be operated on per City of Stratford Code §75.04 pursuant to 321G of the Code of Iowa. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve using Local Option Sales and Service Tax funds allocated for infrastructure for the installation of four storm boxes for \$14,030.26. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve the Urban Renewal Report for fiscal year 2021. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to acknowledge the Stratford Public Library 2021 Annual Report. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Conklin, seconded by Mead to approve the 28E Amendment Collaborator Letter from Squaw Creek Watershed Management for Name Change from Squaw Creek Watershed Management Authority to Ioway Creek Watershed Management Authority. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Conklin, seconded by Haman to approve 28E Amendment Collaborator Letter from Squaw Creek Watershed Management Authority for Name Change from Squaw Creek Watershed Management Authority to Ioway Creek Watershed Management Authority and adding Hamilton County. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve quote from Karl Chevrolet for truck accessories for \$11,155 with a trade in of \$7,000 for old truck. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve vision insurance renewal for full-time City of Stratford employees with increase of .44 cents per month, per employee. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Buie, seconded by Conklin to table goal setting session with Elizabeth Hansen of Midwest Municipal Consulting, L.L.C until Fiscal Year 2023. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

A short discussion was held to appoint a re-codification committee. Mayor Runyan appointed Chase Haman and Kim Leeds to the re-codification committee. They will meet discuss changes and take to next regular council meeting on November 8th, 2021 to be reviewed by council.

Moved by Peterson, seconded by Buie to approve tree planting event for Friday, October 15th 2021, and invoice from Country Landscape for \$4,848 for trees for the Alliant Energy Grant, and any remaining trees to be given to citizens to plant in the right of way. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Council held a brief discussion regarding the September 14, 2021 Public Hearing on Drainage District #246. City Manager explained that the project was neither desirable or feasible at this time.

Moved by Haman, seconded by Buie to approve the final reading of Ordinance 2021-02 – An Ordinance amending the Code of Ordinance of the City of Stratford, Iowa, by adding Chapter 53 Title: Noise Control. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Mead to approve the first reading of Ordinance 2021-03 – An Ordinance amending §99.07 by setting new rates. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve the first reading of Ordinance 2021-04 – An Ordinance amending §92.02 by setting new rates as established under 2012-08. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Resolution 2021-30– A Resolution determining new qualifying monthly electric heat rate from Midland Power Cooperative to be \$0.055; qualifying months to be dictated by Cipco; and that the energy adjustment clause will not apply to the electric heat rate at this time. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Buie to adjourn at 8:14 p.m. Roll call vote: Buie – aye, Conklin – aye, Haman – aye, Mead – aye, Peterson – aye. Motion carried.


Larry Runyan, Mayor

Attest:


Maddy Daniels, Deputy City Clerk