

**STRATFORD CITY COUNCIL
REGULAR MEETING
January 11, 2021**

Due to the Covid-19 Health Crisis, Stratford City Council meetings are closed to the public. The January 11, 2021 Council Meeting will be held electronically thru GoToMeeting as allowed by Section 21.8 of Iowa Code. Any of the public that would like to attend the meeting may do so thru the following means:

Web link: <https://www.gotomeet.me/StratfordCityHall/stratford-city-council-meeting>

Phone call: [877-568-4106](tel:877-568-4106).

Access code: [645-744-589](tel:645-744-589).

The Stratford City Council met for a budget work session on Monday, January 11, 2021, with Mayor Larry Runyan calling the meeting to order at 6:31 p.m. at City Hall.

Council members answering roll call were: Heather Conklin, Chase Haman, and Justin Richardson. Council member Mitch Peterson arrived at 6:35 p.m. Council member Curt Bergman was absent. Also present were Maddy Daniels and City Manager Kim Leeds.

Council and City Manager Leeds reviewed Capital Improvement Plan and Fiscal Year 2022 Budget.

Moved by Peterson, seconded by Richardson to close the budget work session at 6:52 p.m. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

The Stratford City Council met in regular session on Monday, January 11, 2021, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Heather Conklin, Chase Haman, Mitch Peterson and Justin Richardson. Council member Curt Bergman was absent. Also present were Rick Young representing Youth & Family Center of Hamilton County (via telephone), Maddy Daniels, Dan Ostrem, and Kim Leeds.

Moved by Conklin, seconded by Richardson to approve the tentative agenda. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve previous meeting minutes from December 14, 2020. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

During Public Comments and Presentations, City Manager Kim Leeds presented the council with a letter from Curt Bergman announcing his resignation from City Council effective January 8, 2021. Curt Bergman's City Council term expired on December 31, 2024.

Moved by Haman, seconded by Richardson on to approve the consent agenda as follows: Financial Report for December 2020, Current Claims since Previous Council Approval for \$11,830.32,

Stratford Food Center for renewal for Class E Liquor License # LE0001771, Bergan KDV contract for \$3,125.00 for service hours, and Delinquent Utility Account Report. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Richardson, seconded by Haman to approve donation request of \$620.00 for Youth & Family Center of Hamilton County. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Richardson to approve request from Alex & Janae Zenk to place a mailbox at the end of their driveway at 824 Teneyck Ave. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve Resolution 2021-01 – City of Stratford City Council Procedural Rules. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Richardson to approve of Chase Haman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Richardson to accept award of \$5,145.13 from State of Iowa – Iowa Cares Act Relief Fund Project #00576. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Conklin, seconded by Haman to approve the appointment of Kim Leeds to Hamilton Hometown's Foundation Committee with Maddy Daniels as alternate. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

After experiencing electronic complications with GoToMeetings, Rick Young addressed the council concerning the donation request from Youth & Family Center of Hamilton County that was previously approved.

Moved by Haman, seconded by Richardson to approve Larry Runyan as board member and Chase Haman as alternate to the North Central Iowa Regional Solid Waste Agency. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to approve Mitch Peterson as board member and Justin Richardson as alternate for Squaw Creek Watershed Management Authority. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Tree Board Committee Members as appointed by Mayor Larry Runyan as follows: Catherine Bergman, Suzanne Carlson, Trevor Carlson, Heather Conklin, Julie Ehresmann, Amber Gable and Darrell Young. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Conklin, seconded by Haman to approve Larry Runyan as board member and Grant Carlson as alternate for Hamilton County Emergency Management board. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Mitch Peterson as board member and Dan Ostrem as alternate for Webster County Emergency Management board. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Grant Carlson as board member with Larry Runyan and Dan Ostrem as alternate for Hamilton County E-911 Service Board. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Richardson to approve Resolution 2021-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2021. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Fiscal Year 2020-2021 Stratford Community Development Corporation donation request of \$3,000. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Richardson to table Fiscal Year 2021-2022 Stratford Community Development Corporation donation request of \$3,000. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve the Rescue Department budget request for Fiscal Year 2021-2022. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve the Fire Department budget request for Fiscal Year 2021-2022. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

City Manager Leeds reviewed utility fund rates and potential utility budget for Fiscal Year 2021-2022.

Moved by Haman, seconded by Richardson to approve hourly wage increase of \$0.25 for city staff effective on first payroll paid out in Fiscal Year 2022. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve setting Max Levy Hearing for next regular council meeting on February 8, 2021. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to approve authorizing City of Stratford Water and Electric Utility businesses paying \$100.00 each in dues to be members of Stratford Community

Development Corporation. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to vote for Mike Lansing as community representative for the Iowa Rural Water Association Board of Director's Ballot. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to approve of request to hold a budget work session at 6:30 pm before the February 8, 2021 regular council meeting. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Resolution 2021-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Resolution 2021-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2021. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Conklin, seconded by Haman to approve Resolution 2021-05 – a resolution authorizing payment of certain types of expenditures prior to council approval. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to approve Resolution 2021-06 – a resolution adopting policies on access to customer's utility records. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

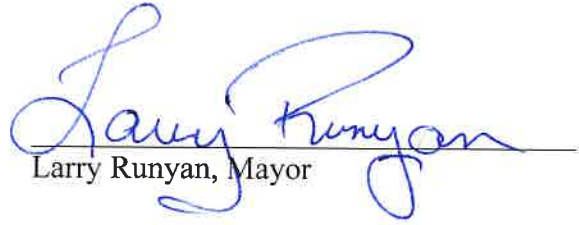
Moved by Haman, seconded by Richardson to approve Resolution 2021-07 – a resolution naming depositories for city funds and signators for depositories. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Resolution 2021-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Resolution 2021-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Richardson, seconded by Haman to approve Resolution 2021-10 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05. Roll call vote: Conklin – aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.

Moved by Haman, seconded by Richardson to adjourn at 7:42 p.m. Roll call vote: Conklin –aye, Haman – aye, Peterson – aye, Richardson – aye. Motion carried.


Larry Runyan, Mayor

Attest:


Maddy Daniels, Deputy City Clerk