

**STRATFORD CITY COUNCIL  
REGULAR MEETING  
January 10, 2022**

The Stratford City Council met for a budget work session on Monday, January 10, 2022, with Mayor Larry Runyan calling the meeting to order at 6:00 p.m. at City Hall.

Council members answering roll call were: Terry Bryan, HT Buie, Chase Haman, Jim Mead, and Brian Ouverson. Also present was Maddy Daniels, Dan Ostrem, and City Manager Kim Leeds.

Council and City Manager Leeds reviewed the Fiscal Year 2023 Budget and Capital Improvement Plan.

The Stratford City Council met in regular session on Monday, January 10, 2022, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Terry Bryan, HT Buie, Chase Haman, Jim Mead, and Brian Ouverson. Also present was Toni Larson, Maddy Daniels, Dan Ostrem, and Kim Leeds.

Moved by Haman, seconded by Mead to approve the tentative agenda. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Mead, seconded by Buie to approve previous meeting minutes from December 13, 2021. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve the consent agenda as follows: Financial Report for December 2021, Current Claims since Previous Council Approval for \$46,614.31, Stratford Food Center for renewal of Class E Liquor License #LE0001771, Stratford Country Store Class E Liquor License, and Delinquent Utility Account Report. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Resolution 2022-01 – City of Stratford City Council Procedural Rules. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Mead to approve Chase Haman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve appointing Kim Leeds to Hamilton Hometown's Foundation Committee with Steve Frey as alternate. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Larry Runyan as board member and Chase Haman as alternate for North Central Iowa Regional Solid Waste Agency. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Haman to approve Terry Bryan as board member and Jim Mead as alternate for loway Creek Watershed Management Authority. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Tree Board Committee Members as appointed by Mayor as follows: Catherine Bergman, Suzanne Carlson, Trevor Carlson, Julie Ehresmann, Amber Gable, Brian Ouverson and Darrell Young. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Larry Runyan board member and Grant Carlson as alternate for Hamilton County Emergency Management board. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Larry Runyan board member and Mitch Peterson Dan Ostrem as alternate for Webster County Emergency Management board. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Mead to approve Grant Carlson as board member and Larry Runyan and Dan Ostrem as alternate for Hamilton County E-911 Service board. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Resolution 2022-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2022. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve request from Kirby Johnson to place a mailbox on the east side of street with other boxes close to property at 931 Moore St. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve Stratford Fire and Rescue Peter & Shyanne Amstalden application for membership. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Fiscal Year 2022-2023 Library budget request. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve Fiscal Year 2022-2023 Rescue Department budget request. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Haman to approve Fiscal Year 2022-2023 Fire Department budget request. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Fiscal Year 2022-2023 Arbor budget request. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve wage increase of \$0.39 for city staff effective on first payroll paid out in Fiscal Year 2023. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Haman to accept Water Department Sanitary Sewer Survey Inspection. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve quote from Oxen Technologies quote for \$2,769.00 to set up computer and server. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve setting Max Levy Hearing for next regular Council Meeting on February 14, 2022. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve authorizing the City of Stratford Water and Electric Utility businesses paying \$100.00 each in dues to be members of Stratford Community Development Corporation. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve request to hold a budget work session at 6:30 pm before the February 14, 2022 regular council meeting. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve Resolution 2022-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie seconded by Bryan to approve Resolution 2022-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2022. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Resolution 2022-05 – a resolution authorizing payment of certain types of expenditures prior to council approval. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Resolution 2022-06 – a resolution adopting policies on access to customer's utility records. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve Resolution 2022-07 – a resolution naming depositories for city funds and signators for depositories. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Resolution 2022-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve Resolution 2022-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Resolution 2022-10 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to Resolution 2022-11 – a resolution adopting a records management and retention policy. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Resolution 2022-12 – a resolution approving City of Stratford financial policy statement. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Mead to approve Resolution 2022-13 – a resolution re-establishing the Stratford Public Library trust fund. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve Resolution 2022-14 – a resolution re-establishing Stratford Volunteer Fire Department capital equipment reserve fund. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Haman, seconded by Buie to approve Resolution 2022-15 – A resolution authorizing the City Clerk to Certify to the County Treasurer for collection for abatement work done for the City of Stratford. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

Moved by Bryan, seconded by Haman to adjourn at 7:44 p.m. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye, Ouverson – aye. Motion carried.

  
Larry Runyan, Mayor

**Attest:**

  
Maddy Daniels, Deputy City Clerk