

**STRATFORD CITY COUNCIL
REGULAR MEETING
March 14, 2022**

The Stratford City Council met in regular session on Monday, March 14, 2022, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Terry Bryan, HT Buie, Chase Haman, and Jim Mead. Council member Brian Ouverson was absent. Also present were Jim Leiding of Bolton & Menk, Brock Berhow, Brayden Berhow, Jesse Berhow, Toni Larson, Rick Woodard, Maddy Daniels, and City Manager Kim Leeds.

Moved by Buie, seconded by Mead to approve the tentative agenda. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Buie, seconded by Haman to approve previous meeting minutes from February 14, 2022. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve adding the Iowa Department of Natural Resources construction permit of \$100 for the Avon/Dryden Watermain Improvements Project to the consent agenda, Financial Report for February 2022, Current Claims since Previous Council Approval for \$93,291.40 and Delinquent Utility Account Report. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Mead, seconded by Bryan to open a public hearing for Fiscal Year 2023 Budget and Capital Improvements Plan (CIP) at 7:08 p.m. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

No written or oral comments were received.

Moved by Haman, seconded by Bryan to close the public hearing for Fiscal Year 2023 Budget and Capital Improvements Plan (CIP) at 7:09 p.m. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Buie, seconded by Bryan to approve Resolution 2022-19 – adoption and certification of City taxes for Fiscal Year beginning July 1, 2022 and ending June 30, 2023. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Buie to approve Resolution 2022-20 – a resolution adopting Capital Improvements Plan for Fiscal Year 2023. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Bryan, seconded by Mead to open a public hearing for the Avon-Dryden Watermain Improvements Project at 7:10 p.m. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Engineer Jim Leiding of Bolton & Menk, Inc reviewed the Tabulation of Bids received for the Avon/Dryden Watermain Improvement Project. There were a total of eight bids received by the due date: Hall Backhoe & Trenching, Riley Armstrong Plumbing & Heating, Inc., Wunsch

Construction, Inc., Keller Excavating, Inc., On Track Construction, LLC., Crow River Construction, LLC., J&K Contracting, LLC., ACME Contracting. The bid received from Hall Backhoe & Trenching is determined to be the lowest responsive and responsible bidder for the base bid at \$313,922.05. Bolton & Menk, Inc recommends the award of the Avon/Dryden Watermain Improvements Project, to Hall Backhoe & Trenching.

Moved by Haman, seconded by Bryan to close the public hearing for the Avon-Dryden Watermain Improvements Project at 7:11 p.m. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Buie to approve the tabulation of bids for the Avon/Dryden Watermain Improvements project and project engineer Bolton & Menk, Inc. recommendation of the lowest bid to Hall Backhoe & Trenching. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Buie, seconded by Haman to approve Resolution 2022-24 – resolution approving contract and bond and making award contract for the Avon/Dryden Watermain Improvement project. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

City Manager Leeds discussed funding options with the council for the Avon/Dryden Watermain Improvement project. She explained that there are only two options: Water Revenue Bond or General Obligation Bond. The proposed activities will be funded in part by City of Stratford funds and American Rescue Plan funds.

Moved by Haman, seconded by Buie to approve General Obligation Bond for the funding for the Avon/Dryden Watermain Improvements project with a not to exceed amount of \$400,000. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Buie to approve the City of Stratford paying the total cost of the Dryden Drainage Assessment #246 CJ Erickson of \$39,498.70. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Mead, seconded by Bryan to approve draft of City of Stratford Code of Ordinances which includes suggested changes. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve 2022 City Wide Clean-up Rules and Regulations. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Council member Chase Haman was asked to step outside during the conversation regarding the Public Works/Maintenance job.

Moved by Mead to approve the Personnel Committee's hiring recommendation for the appointment of Public Works/Maintenance employee. Motion died due to a lack of a second.

Moved by Buie, seconded by Bryan to approve the Personnel Committee's second recommendation for the appointment of Public Works/Maintenance employee. Roll call vote: Bryan – aye, Buie – aye, Mead – aye. Motion carried.

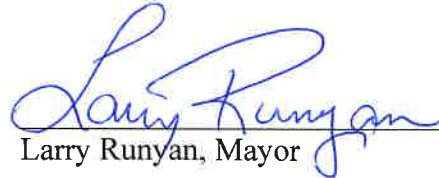
Council and City Manager Leeds held a brief discussion about setting a policy on employee evaluations. City Manager will draft a policy and bring back to council for final approval.

Moved by Buie, seconded by Bryan to approve Resolution 2022-21 – a resolution authorizing the City Clerk to Certify to the County for collection for unpaid utility bills. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Bryan, seconded by Mead to approve Resolution 2022-22 – A resolution approving the City of Stratford Municipal Electric Utility Inspection and Maintenance Program. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Bryan to approve Resolution 2022-23 A resolution approving the City of Stratford Municipal Electric Utility Reliability Plan. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.

Moved by Haman, seconded by Mead to adjourn at 7:57 P.M. Roll call vote: Bryan – aye, Buie – aye, Haman – aye, Mead – aye. Motion carried.


Larry Runyan, Mayor

Attest:


Maddy Daniels, Deputy City Clerk