

CITY OF STRATFORD CITY COUNCIL REGULAR MEETING NOTICE AND AGENDA

Mayor Larry Runyan	Council Member Heather Conklin
Council Member Curt Bergman	Council Member Justin Richardson
Council Member Chase Haman	Council Member Mitch Peterson

Due to social distancing guidelines related to the Covid-19 pandemic health crisis, City council member and staff will be meeting at Stratford City Hall but it is closed to public.

The January 11, 2021 Council Meeting will be held electronically thru GoToMeeting as allowed by Section 21.8 of Iowa Code. Any of the public that would like to attend the meeting may do so thru the following means:

Web link: <https://www.gotomeet.me/StratfordCityHall/stratford-city-council-meeting>

Phone call: [877-568-4106](tel:877-568-4106)

Access code: [645-744-589](tel:645-744-589)

Stratford City Council and City Staff would like to thank you for your patience during this challenging time.

Date of Meeting: Monday, January 11, 2021
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249
Time of Meeting: 7:00 p.m.

Stratford City Council and City Staff would like to thank you for your patience during this challenging time.

- I. 6:30 p.m. Call to Order and Roll Call for Budget Work Session.
 - A. Fiscal Year 2022 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 14, 2020.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)

VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.

- A. Financial Report for December 2020
- B. Current Claims since Previous Council Approval for \$11,830.32
- C. Stratford Food Center for renewal of Class E Liquor License # LE0001771
- D. Bergan KDV contract for \$3125.00 for service hours
- E. Delinquent Utility Account Report

VII. **Items for Discussion/Action:**

- A. Consider approval of donation request from Youth & Family Center of Hamilton County
- B. Consider request from Alex & Janae Zenk to place a mailbox at end of driveway at 824 Teneyck Ave.
- C. Consider Resolution 2021-01 – City of Stratford City Council Procedural Rules.
- D. Consider approval of Chase Haman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor’s absence.
- E. Accept award of \$5,145.13 from State of Iowa – Iowa Cares Act Relief Fund Project #00576
- F. Consider appointing Kim Leeds to Hamilton Hometown’s Foundation Committee with Maddy Daniels as alternate.
- G. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- H. Approve board member and alternate for Squaw Creek Watershed Mgt. Authority.
- I. Approve Tree Board Committee Members as appointed by Mayor.
- J. Approve board member and alternate for Hamilton County Emergency Management board.
- K. Approve board member and alternate for Webster County Emergency Management board.
- L. Approve board member and alternate for Hamilton County E-911 Service board.
- M. Approve Resolution 2021-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2021.
- N. Consider Fiscal Year 2020-2021 Stratford Community Development Corporation donation request.
- O. Consider Fiscal Year 2021-2022 Stratford Community Development Corporation donation request.
- P. Consider Fiscal Year 2021-2022 Rescue Department budget request
- Q. Consider Fiscal Year 2021-2022 Fire Department budget request
- R. Review utility fund rates and potential utility budget for Fiscal Year 2021-2022
- S. Consider payroll increases for city staff
- T. Consider setting Max Levy Hearing for next regular Council Meeting on February 8, 2021.

- U. Consider authorizing City of Stratford Water and Electric Utility businesses paying \$100 each in dues to be members of Stratford Community Development Corporation
- V. Consider Iowa Rural Water Association Ballot for election of community representative
- W. Consider approval of request to hold a budget work session at 6:30 pm before the February 10, 2021 regular council meeting

VIII. Ordinances and Other Resolutions:

- A. Resolution 2021-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.
- B. Resolution 2021-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2021.
- C. Resolution 2021-05 – a resolution authorizing payment of certain types of expenditures prior to council approval.
- D. Resolution 2021-06 – a resolution adopting policies on access to customer’s utility records.
- E. Resolution 2021-07 – a resolution naming depositories for city funds and signators for depositories.
- F. Resolution 2021-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.
- G. Resolution 2021-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.
- H. Resolution 2021-10 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Heather Conklin
- B. NCIRWSA (FD Landfill) – Larry Runyan
- C. SCWMA (Squaw Creek Watershed) – Mitch Peterson
- D. Hamilton Hometowns Economic Development Committee – Kim Leeds

XI. Information for Council:

- A. Stratford Public Library Board Minutes 12/1/2020
- B. Stratford Public Library Board Minutes 1/5/2021

XII. Council Members’ Comments.

XIII. Mayor’s Comments.

XV. Adjournment.

