

**CITY OF STRATFORD CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
WITH NOTES FOR COUNCIL**

Mayor Larry Runyan	Council Member Terry Bryan
Council Member HT Buie	Council Member Chase Haman
Council Member Jim Mead	Council Member Brian Ouverson

Date of Meeting: Monday, January 10, 2022
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249
Time of Meeting: 7:00 p.m. for Regular Meeting

- I. 6:00 p.m. Call to Order and Roll Call for Budget Work Session.
 - A. Fiscal Year 2023 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 13, 2021.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)
- VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
 - A. Financial Report for December 2021
 - B. Current Claims since Previous Council Approval for \$46,614.31
 - C. Stratford Food Center for renewal of Class E Liquor License # LE0001771
 - D. Stratford Country Store Class E Liquor License
 - E. Delinquent Utility Account Report
- VII. **Items for Discussion/Action:**
 - A. Consider Resolution 2022-01 – City of Stratford City Council Procedural Rules.
 - B. Consider approval of Chase Haman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor’s absence.
 - C. Consider appointing Kim Leeds to Hamilton Hometown’s Foundation Committee with Steve Frey as alternate.

- D. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- E. Approve board member and alternate for Squaw Creek Watershed Mgt. Authority.
- F. Approve Tree Board Committee Members as appointed by Mayor.
- G. Approve board member and alternate for Hamilton County Emergency Management board.
- H. Approve board member and alternate for Webster County Emergency Management board.
- I. Approve board member and alternate for Hamilton County E-911 Service board.
- J. Approve Resolution 2022-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2022.
- K. Consider request from Kirby Johnson to place a mailbox on east side of street with other boxes close to property at 931 Moore St
- L. Consider Stratford Fire and Rescue Peter & Shyanne Amstalden application for membership
- M. Consider Fiscal Year 2022-2023 Library Budget request
- N. Consider Fiscal Year 2022-2023 Rescue Department budget request
- O. Consider Fiscal Year 2022-2023 Fire Department budget request
- P. Consider Fiscal Year 2022-2023 Arbor Budget request
- Q. Consider payroll increases for city staff
- R. Review and accept Water Department Sanitary Sewer Survey Inspection
- S. Consider quote from Oxen Technologies for \$2,769.00 to set up computer and server
- T. Consider setting Max Levy Hearing for next regular Council Meeting on February 14, 2022.
- U. Consider authorizing City of Stratford Water and Electric Utility businesses paying \$100 each in dues to be members of Stratford Community Development Corporation
- V. Consider approval of request to hold a budget work session at 6:30 pm before the February 14, 2022 regular council meeting

VIII. Ordinances and Other Resolutions:

- A. Resolution 2022-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.
- B. Resolution 2022-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2022.
- C. Resolution 2022-05 – a resolution authorizing payment of certain types of expenditures prior to council approval.
- D. Resolution 2022-06 – a resolution adopting policies on access to customer’s utility records.
- E. Resolution 2022-07 – a resolution naming depositories for city funds and signators for depositories.
- F. Resolution 2022-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.

- G. Resolution 2022-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.
- H. Resolution 2022-10 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.
- I. Resolution 2022-11 – a resolution adopting a records management and retention policy.
- J. Resolution 2022-12 – a resolution approving City of Stratford financial policy statement.
- K. Resolution 2022-13 – a resolution re-establishing the Stratford Public Library trust fund.
- L. Resolution 2022-14 – a resolution re-establishing Stratford Volunteer Fire Department capital equipment reserve fund.
- M. Resolution 2022-15 – A resolution authorizing the City Clerk to Certify to the County Treasurer for collection for abatement work done for the City of Stratford

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Heather Conklin
- B. NCIRWSA (FD Landfill) – Larry Runyan
- C. SCWMA (Squaw Creek Watershed) – Mitch Peterson
- D. Hamilton Hometowns Economic Development Committee – Kim Leeds

XI. Information for Council:

- A. Domestic/Sexual Assault Outreach Center Newsletter

XII. Council Members' Comments.

XIII. Mayor's Comments.

XV. Adjournment.