

# CITY OF STRATFORD CITY COUNCIL REGULAR MEETING NOTICE AND AGENDA WITH NOTES FOR COUNCIL

Mayor Brian Ouversen	Council Member Carol Bergman
Council Member Catherine Bergman	Council Member Clark Conklin
Council Member Mark Scott	Council Member Doug Timmons

Date of Meeting: Monday, January 12, 2026  
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249  
Time of Meeting: 7:00 p.m. for Regular Meeting

- I. 6:30 p.m. Call to Order and Roll Call for Budget Work Session.
  - A. Fiscal Year 2027 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 8, 2025.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)
- VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
  - A. Financial Report for December 2025
  - B. Current Claims since Previous Council Approval for \$36,290.19
  - C. Copperhead Saloon for renewal of Class E Liquor License LE#00045910
  - D. Delinquent Utility Account Report
- VII. **Items for Discussion/Action:**
  - A. Request from Nancy Baker to address council about Shakespeare Community Center
  - B. Request from Tom Link and Julio Ortiz to address council about apartment above 829 Shakespeare Avenue
  - C. Consider Resolution 2026-01 – City of Stratford City Council Procedural Rules.

- D. Consider approval of Catherine Bergman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence.
- E. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- F. Approve member and alternate for Ioway Creek Watershed Mgt. Authority
- G. Approve Tree Board Committee Members as appointed by Mayor
- H. Approve board member and alternate for Hamilton County Emergency Management board.
- I. Approve board member and alternate for Webster County Emergency Management board.
- J. Approve board member and alternate for Hamilton County E-911 Service board.
- K. Approve Personal Committee for City of Stratford for calendar year 2026
- L. Approve Resolution 2026-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2026
- M. Consider approval of Fire and Rescue Capital Improvement Plan
- N. Consider approval of Fire and Rescue applying for low interest loan not to exceed \$400,000.
- O. Consider approval of Bolton & Menk invoice for \$475 for Stratford Municipal Pool leak using LOSST Funds
- P. Consider Fiscal Year 2026-2027 Arbor Budget request
- Q. Consider Fiscal Year 2026-2027 Library Budget request
- R. Consider Fiscal Year 2026-2027 Fire Department budget request
- S. Consider Fiscal Year 2025-2026 Rescue Department budget request
- T. Consider payroll increases for city staff
- U. Consider donation request from Upper Des Moines Opportunity for FY 2026-2027
- V. Consider three-year Customer Support Agreement for generator for Water Plant, the large lift station, and the small lift station
- W. Review Wastewater Treatment Facility Inspection done by Iowa DNR
- X. Review Iowa Utilities Commission (IUC) Electric Inspection
- Y. Discuss the Bolton & Menk proposed Survey Proposal
- Z. Consider approval of request to hold budget work session at 6:30 pm before the February 9, 2026 regular council meeting

## VIII. Ordinances and Other Resolutions:

- A. Consider Ordinance 2025 – 11 – An ordinance amending the Code of ordinance of the City of Stratford, Iowa, by adding the Chapter 56 Animal Protection and Control
- B. Consider ordinance 2025 -12 - An ordinance amending the Code of Ordinances of the City of Stratford, Iowa, by amending chapter 69 Recreation Vehicles
- C. Resolution 2026-03 – A Resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.
- D. Resolution 2026-04 – A Resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2026.
- E. Resolution 2026-05 – A Resolution authorizing payment of certain types of expenditures prior to council approval.

- F. Resolution 2026-06 – A Resolution adopting policies on access to customer's utility records.
- G. Resolution 2026-07 – A Resolution naming depositories for city funds and signators for depositories.
- H. Resolution 2026-08 – A Resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.
- I. Resolution 2026-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.
- J. Resolution 2026-10 – A Resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.
- K. Resolution 2026 –11 – A Resolution adopting a records management and retention policy.
- L. Resolution 2026 – 12 – A Resolution approving City of Stratford Financial Policy Statements.
- M. Resolution 2026 – 13 – A Resolution Re-establishing the Stratford Public Library Trust Fund.
- N. Resolution 2026 – 14 – A Resolution Re-establishing Stratford Volunteer Fire Department Capital Equipment reserve Fund.

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Catherine Bergman
- B. NCIRWSA (FD Landfill) – Brian Ouverson
- C. Ioway Creek Watershed – Mark Scott

XI. Information for Council:

- A. Library Minutes November 4, 2025

XII. Council Members' Comments.

XIII. Mayor's Comments.

XV. Adjournment.