

**STRATFORD CITY COUNCIL
REGULAR MEETING
January 14, 2019**

The Stratford City Council met for a budget work session on Monday, January 14, 2019, with Mayor Larry Runyan calling the meeting to order at 6:30 p.m. at City Hall.

Council members answering roll call were: Randy Baker, Heather Conklin, Chase Haman, and Mitch Peterson. Council member Justin Richardson was absent. Also present was Kim Leeds, Dan Ostrem, and City Manager Amanda Westrum.

Council and City Manager Westrum reviewed Capital Improvement Plan and Fiscal Year 2020 Budget.

The Stratford City Council met in regular session on Monday, January 14, 2019, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Randy Baker, Heather Conklin, Chase Haman, and Mitch Peterson. Council member Justin Richardson was absent. Also present was Keith Leeds and Steve Smith representing Stratford Community Center, Tina Tedrick and Sonia Rodriguez of Youth & Family Center of Hamilton County, Brian Bergman representing Oakwood Cemetery, Kim Leeds, Dan Ostrem, and Amanda Westrum.

Moved by Baker, seconded by Haman to approve the tentative agenda. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve previous meeting minutes from December 10, 2018. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Conklin, seconded by Peterson to approve the consent agenda as follows: Financial Report for December 2018, Current Claims since Previous Council Approval for \$19,807.65, and Delinquent Utility Account Report. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded Peterson to approve Resolution 2019-10 – City of Stratford City Council Procedural Rules. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve action on Capital Credit Refund from Midland Power Cooperative for patronage, to donate \$7,600 to Shakespeare Community Center to help replace their furnace and air conditioner. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Peterson approve donation request of \$620.00 from Youth & Family Center of Hamilton County for Fiscal Year 2020. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve donation request of \$5000 from Oakwood Cemetery. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve of Randy Baker as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve the appointment of Amanda Westrum as Hamilton County Economic Development board member. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Conklin, seconded by Haman to appoint Larry Runyan as board member and Chase Haman as alternate to the North Central Iowa Regional Solid Waste Agency. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Haman to approve Mitch Peterson as board member and Randy Baker as alternate for Squaw Creek Watershed Management Authority. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Baker to approve Tree Board Committee Members as appointed by Mayor Larry Runyan as follows: Catherine Bergman, Suzanne Carlson, Trevor Carlson, Heather Conklin, Julie Ehresmann, Amber Gable and Darrell Young. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Baker to approve Larry Runyan as board member and Grant Carlson as alternate for Hamilton County Emergency Management board. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Resolution 2019-09 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2019. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Library budget request for Fiscal Year 2020 with permissible levy request for \$2,500, special levy request for \$3,115, and general (8.10) levy request of \$26,582 with the total City tax levy approved at \$32,197. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve the Fire Department budget request for Fiscal Year 2020 with special levy request for \$8,450; permissible levy request for \$8,050, and the general tax levy request for \$10,995.25 with the total City tax levy approved at \$27,495.25. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Conklin to approve the Rescue Department budget request for Fiscal Year 2020 with permissible levy request for \$8,775, and special levy request for \$8,300 with the total City tax levy approved at \$17,075. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

City Manager Westrum reviewed utility fund rates and potential utility budget for Fiscal Year 2020. It was suggested that the utility fund rates remain the same for Fiscal Year 2020.

Moved by Haman, seconded by Peterson to approve utility fund rates and potential utility budget for Fiscal Year 2020. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Baker to approve hourly wage increase of \$0.52 for city staff effective on first payroll paid out in Fiscal Year 2020. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Conklin to approve of request to hold a budget work session at 6:30 pm before the February 11, 2019 regular council meeting. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Stratford Fire and Rescue’s purchase of 2018 Polaris Ranger for \$15,219.00. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve Stratford Fire and Rescue spending up to \$6,000 on remodeling expenses for the Fire and Rescue meeting room. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Haman to approve quote of \$3,750.00 from Powers Tree Service for Utility Line Clearance on Map #3. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve to vote for Mike Lansing as community representative for the Iowa Rural Water Association Board of Director’s Ballot. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Resolution 2019-01 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to approve Resolution 2019-02 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2019. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Resolution 2019-03 – a resolution authorizing payment of certain types of expenditures prior to council approval. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Baker, seconded by Peterson to approve Resolution 2019-04 – a resolution adopting policies on access to customer’s utility records. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Resolution 2019-05 – a resolution naming depositories for city funds and signators for depositories. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve Resolution 2019-06 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Conklin to approve Resolution 2019-07 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Resolution 2019-08 – a resolution adopting a records management and retention policy. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to approve Resolution 2019-11 – a resolution approving City of Stratford financial policy statement. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Conklin to approve Resolution 2019-12 – a resolution re-establishing the Stratford Public Library Trust Fund. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Baker to approve Resolution 2019-13 – a resolution re-establishing Stratford Volunteer Fire Department Capital Equipment Reserve Fund. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Peterson, seconded by Haman to table Resolution 2019-14 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05 until next regular council meeting on February 11, 2019. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Moved by Haman, seconded by Peterson to adjourn at 8:45 p.m. Roll call vote: Baker – aye, Conklin – aye, Haman – aye, Peterson – aye. Motion carried.

Larry Runyan, Mayor

Attest:

Kim Leeds, Deputy City Clerk